



# HASLEMERE TOWN COUNCIL

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14<sup>th</sup> November 2025

To all Members of Council

<b>Mayor</b>	Cllr Jean Arrick
<b>Deputy Mayor</b>	Cllr Jacquie Keen
<b>Councillors</b>	Aslam, Austin, Banfield, Bayliss, Bridge, Carroll, Carter, Davidson, Leach, Matthes, Miller, Nicholson, Robini, Waters, Weatherburn, Weldon

I give notice that a meeting of Full Council will be held on Thursday 20<sup>th</sup> November 2025 at 7pm in the Town Hall, High Street, Haslemere and you are hereby summoned to attend such meeting.

Members of the press and public are entitled to attend this meeting and are encouraged to do so, either in person or online:

Join Zoom meeting:

<https://us06web.zoom.us/j/83361299072?pwd=1CBidvvBGZi3r06kGZA2X0KzvbGw9L.1>

**Meeting ID: 833 6129 9072**

**Passcode: 691064**

Yours sincerely,

Mrs Lisa O'Sullivan  
Town Clerk

## AGENDA

### **1. APOLOGIES FOR ABSENCE**

Council to decide whether to accept apologies for absence.

**RECOMMENDED:** That where Members give reasons they are approved.

### **2. DISCLOSURE OF INTERESTS**

To receive from members, declarations of interest in relation to any items included on the agenda, in accordance with the Haslemere Town Council Code of Conduct and the Localism Act 2011. Guidance attached at end of this document.

### **3. MINUTES OF THE LAST MEETING**

### **APPENDIX 1**

**RECOMMENDED:** That the minutes of the meeting held 11<sup>th</sup> September 2025 are adopted as a true record.

### **4. REPRESENTATIONS BY THE PUBLIC**

Any resident of the area covered by the Town Council and present at the meeting may make a statement, ask a question or present a petition relating to the business of the Town Council. Four minutes maximum per person. A maximum of 15 minutes in total is allowed for this item.

**5. UPDATES FROM DISTRICT AND COUNTY COUNCILLORS**

District and County Councillors are invited to update the Council on matters relevant to the parish.

**6. MAYOR’S UPDATE**

**APPENDIX 2 (To follow)**

To note the update from the Mayor.

**7. CLERK’S UPDATE**

**APPENDIX 3**

To note the update from the Town Clerk.

**8. FINANCIAL MATTERS**

**APPENDIX 4**

The following documents are attached:

**REPORTS**

- i. Cash and Investment reconciliation for month 7 showing that the Council’s bank statements agree with its accounting system.
- ii. Cashbook Payments for months 6 & 7. These list all the payments and receipts to and from the Council’s bank accounts since the last meeting.

**Cashbook 1 (current account)**

Month 6 payments totalling £23,022.10	Month 6 receipts totalling £5,619.82
Month 7 payments totalling £507,751.12	Month 7 receipts totalling £557,357.73

**Cashbook 15 (CCLA)**

Month 6 payments totalling £0	Month 6 receipts totalling £0
Month 7 payments totalling £0	Month 7 receipts totalling £465,000

**Cashbook 16 (Lloyds - SANG)**

Month 6 payments totalling £0	Month 6 receipts totalling £183.46
Month 7 payments totalling £0	Month 7 receipts totalling £166.89

**Cashbook 17 (NatWest)**

Month 6 payments totalling £0	Month 6 receipts totalling £615.56
Month 7 payments totalling £0	Month 7 receipts totalling £545.81

No other cashbook transactions reported in months 6 & 7.

- iii. Summary Income and Expenditure by Budget Heading for month 7. This shows how much actual money has been spent to date against each of the Council’s budget headings and what percentage of the total budget for each heading has been spent.
- iv. Virements, overspends and delegated payments since the last meeting **APPENDIX 5**

**RECOMMENDED:**

- I. That the schedule of payments as detailed in the Cashbook printouts for months 6 & 7 and any variances in the Council’s accounts and any reported overspends and virements are approved.

**9. BUDGET**

**APPENDICES 6, 7 & 8**

Cllr Waters to report.

- i. The Budget working party has met to produce a draft budget and report for Council, both of which are attached. Council to consider the initial budget working party recommendations and direct the working party to make any changes before the final draft is brought to Full Council in January.
- ii. CBEC has asked the Budget working party to add the acquisition of an electric van to the 2026-27 budget. A report and recommendation are attached. Should Council agree to the inclusion of an electric van in the budget, the recommendation in the attached report will be considered.

## **10. MINUTES OF COMMITTEE MEETINGS**

To receive the minutes of Committee meetings held since last full Council.

### **1. COMMITTEES WITH DELEGATED DECISION MAKING:**

- Finance and Governance committee – 21st October **APPENDIX 9**
- Planning and Highways – 16<sup>th</sup> Oct & 13<sup>th</sup> Nov **APPENDICES 10 & 11 (to follow)**

**RECOMMENDED:** that the minutes of the meetings, where committees hold delegated decision making powers, are noted.

### **2. COMMITTEES WITH NO OR LIMITED DECISION MAKING:**

Please read all the minutes before approving them as they may contain recommendations needs Full Council consideration.

- CBEC committee – 7<sup>th</sup> October **APPENDIX 12**
- CIL and Amenities committee – 6<sup>th</sup> November **APPENDICES 13 & 14**

### **RECOMMENDED:**

- i. that the minutes of the meetings, where committees do not hold delegated decision making powers, are approved.
- ii. That the recommendations in the additional Town Meadow report at Appendix 14 are approved.

## **11. DISSOLUTION OF THE CLIMATE AND BIODIVERSITY COMMITTEE** **APPENDIX 15**

Council to consider the attached report.

**RECOMMENDED:** that the contents of the attached report are noted and recommendations therein approved.

## **12. COMMUNITY ASSET TRANSFER UPDATE** **APPENDIX 16**

Council to note attached report.

## **13. COMMUNITY INFRASTRUCTURE LEVY UPDATE** **APPENDIX 17**

Council to note the attached update.

## **14. REPORTS FROM REPRESENTATIVES** **APPENDIX 18**

Cllr Austin has provided an update from St Bartholomew's School on the work they have done with a grant provided by the Council and from Love Haslemere Hate Waste.

## **15. WAVERLEY LOCAL PLAN ISSUES AND OPTIONS CONSULTATION** **APPENDIX 19 (to follow)**

Cllr Weldon to report. Council to agree a response to the consultation, link below. Deadline for submitting a response is 8<sup>th</sup> December 2025.

<https://waverley.inconsult.uk/IssuesAndOptions>.

\*\* End of Agenda \*\*

**DO YOU HAVE AN INTEREST TO DECLARE IN ANY ITEM ON THIS AGENDA? THE TABLE BELOW WILL HELP YOU TO DECIDE. FOR FURTHER ASSISTANCE CONTACT THE CLERK.**

Your declaration can be found under your photo here:

<https://haslemeretc.org/meet-the-councillors/>

